

Submitting to the Main Line Hospitals Institutional Review Board (MLH IRB)



Main Line Health®

Amendment Submissions

After logging into iMedRIS, click “View My Studies”

The screenshot shows the iMedRIS dashboard. At the top, there is a header with the Main Line Health logo, a user greeting for Derek T. Bowden, and navigation links for Help, My Profile, and Log out. Below the header, there are two main sections: 'Featured Study Operations' and 'Tasks'. In the 'Featured Study Operations' section, the 'View My Studies' button is highlighted with a red arrow. The 'Tasks' section shows two buttons: 'View All Tasks' and 'View Study Tasks', both with a red '2' indicating pending tasks.

Locate the study that requires an Amendment submission. You can either click to open the study and access the Amendment form, or you can access all study submission forms from the Actions tab.

The screenshot shows the 'All Studies' table in iMedRIS. The table has columns for Click to open, Study Status, Review Board, RB Number, RB Expiration, Study Title, Principal Investigator, and Actions. There are three studies listed. The first study, 'September 27 test', is in 'Open' status and has a 'Forms' button in the Actions column, which is highlighted with a red arrow. The second study, 'September 27 test', is in 'Draft' status. The third study, 'Karen Ohl research study', is in 'Open' status. The table also includes a search bar and a settings icon.

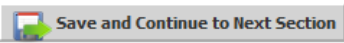
Click to open	Study Status	Review Board	RB Number	RB Expiration	Study Title	Principal Investigator	Actions
	Open	Main Line Hospitals IRB	E-19-5052		September 27 test	Bowden, Derek T.	History Items Forms Hide Copy Delete
	Draft				September 27 test		History Items Forms Hide Copy Delete
	Open	Main Line Hospitals IRB	E-19-5051		Karen Ohl research study	Bowden, Derek T.	History Items Forms Hide Copy Delete

MAIN LINE HEALTH OFFICE OF RESEARCH PROTECTIONS

Select “Start a new Submission” from the Amendment/General Reporting Form from the list of forms.

The screenshot shows a web application interface with a sidebar on the left and a main content area. The sidebar includes a search bar, a list of navigation items, and a 'Forms' section with three icons. The main content area displays a 'Submission Form List' table. The table has four columns: 'Form Name', 'Version List', 'Start a new Submission', and 'Edit Incomplete Submissions'. The 'Amendment/General Reporting Form' row is highlighted, and a red arrow points from the instruction text to the 'Start a new Submission' button in this row.

Form Name	Version List	Start a new Submission	Edit Incomplete Submissions
Adverse Event Reporting Form			
Amendment/General Reporting Form			
Initial Submission Packet			
Continuing Review Submission Form			

Complete each section of the form, selecting  button in the upper right corner of your screen.

Sign and Submit.

Questions? Contact the Main Line Health Office of Research Protections at 610.225.6222.