



Submitting to the Main Line Hospitals Institutional Review Board (MLH IRB)

Amendment Submissions

After logging into iMedRIS, click "View My Studies"

The screenshot shows the iMedRIS dashboard for user Derek T. Bowden. The 'Featured Study Operations' section contains four buttons: 'Create a New Study', 'View My Studies' (highlighted with a red arrow), 'Start a Study Submission Form', and 'Track Approvals'. The 'Tasks' section shows 'View All Tasks' and 'View Study Tasks', both with a red '2' indicating pending items.

Locate the study that requires an Amendment submission. You can either click to open the study and access the Amendment form, or you can access all study submission forms from the Actions tab.

The screenshot shows the 'All Studies' table with filters for 'Recently Used' and 'Main Line Hospitals IRB'. Three studies are listed. A red arrow points to the 'Forms' icon in the 'Actions' column of the first study row.

Click to open	Study Status	Review Board	RB Number	RB Expiration	Study Title	Principal Investigator	Actions
	Open	Main Line Hospitals IRB	E-19-5052		September 27 test	Bowden, Derek T.	History, Items, Forms, Hide, Copy, Delete
	Draft				September 27 test		History, Items, Forms, Hide, Copy, Delete
	Open	Main Line Hospitals IRB	E-19-5051		Karen Ohl research study	Bowden, Derek T.	History, Items, Forms, Hide, Copy, Delete

MAIN LINE HEALTH OFFICE OF RESEARCH PROTECTIONS

Select "Start a new Submission" from the Amendment/General Reporting Form from the list of forms.

The screenshot shows a window titled "Submission Form List" with a table of forms. The table has four columns: "Version List", "Start a new Submission", and "Edit Incomplete Submissions". The "Amendment/General Reporting Form" row is highlighted, and a red arrow points to its "Start a new Submission" button.

	Version List	Start a new Submission	Edit Incomplete Submissions
Adverse Event Reporting Form			
Amendment/General Reporting Form			
Initial Submission Packet			
Continuing Review Submission Form			

Complete each section of the form, selecting  button in the upper right corner of your screen.

Sign and Submit.

Questions? Contact the Main Line Health Office of Research Protections at 610.225.6222.