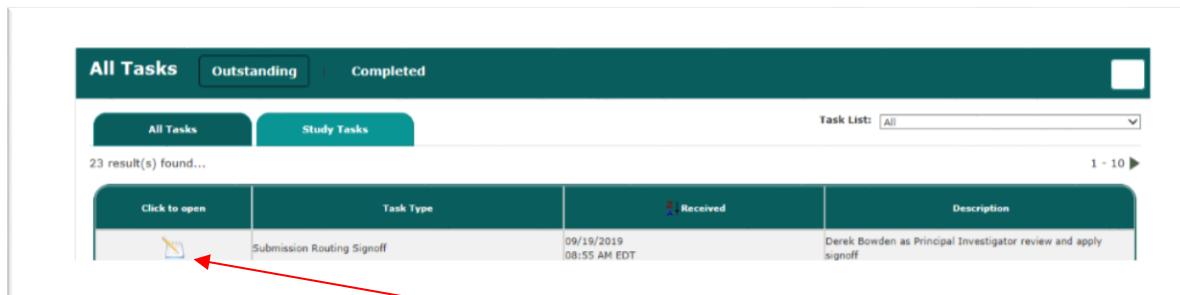




# Submitting to the Main Line Hospitals Institutional Review Board

## Principal Investigator Sign-Off

Often research coordinators or other study staff are asked to submit a new IRB application on behalf of the PI. **The PI is required to Approve and Sign the submission before it is reviewed by the IRB.** Once you, as study author, sign and submit the study application, the PI will be assigned a task.



The PI simply logs into system, scrolls to “**All Tasks**” and clicks on “**Submission Routing Signoff**.”

They are taken to the approval screen, listing all study documents in packet. After approving, signing, and submitting, this task goes away.

